



news and information
for employees of the
City of Saint Paul



December 24, 2004

*Have a Happy and
Safe Holiday!*

**Plan Your 2005 Event
Date**

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Plan Your 2005 Event Date

Saint Paul has some great places to hold family gatherings, birthday parties, anniversary celebrations, weddings, or social club events with picnic facilities that can accommodate small groups from 20 to 60 people and larger facilities that can accommodate up to several hundred people. These facilities are available for rentals from May 7 through October 9, 2005.

Residents and businesses of the City of Saint Paul proper may apply for permits beginning Monday, January 3, 2005 at 6:00 a.m. (Doors open at 4:00 a.m. to wait in line). Permits will be issued in person only at the Park Permit Office through January 7. On January 10, permits may be issued over the telephone with credit card payment only. Nonresidents may apply for permits beginning Tuesday, February 1, 2005.

There are several different park picnic facilities available for rent, each has unique amenities to compliment your event:

- Cherokee Park picnic shelters
- Como Park picnic pavilion and shelter

- Crosby Park shelter
- Hidden Falls Regional Park shelter
- Highland Park pavilion
- Indian Mounds Park shelters
- Newell Park building (available year-round) and shelter
- Phalen Park pavilion and shelter

In addition to the facilities listed above, the Clarence W. Wigington Pavilion at Harriet Island is available for rental year-round. Saint Paul residents may apply for permits 13 months in advance of an event, non-residents 12 months in advance of an event.

The Historic Como Streetcar Station is also available for private rentals. The Streetcar Station is a heated and air-conditioned facility available for year-round rental. Saint Paul residents may apply for permits 13 months in advance of an event, non-residents 12 months in advance of an event. For more information on this facility, please contact the Park Permit Office, 1100 North Hamline, 651-632-5111, or visit our web site www.ci.stpaul.mn.us/depts/parks

Please print this for your co-workers. The City is continuing to save money by not producing printed copies of the City Update, but still needs to communicate to all employees. Please help by printing this newsletter (preferably back-to-back) for workers in your area who do not have computer access.

City job openings as of December 24th, 2004

Application deadline	Job title	Bi-weekly or hourly salary rate	Exam date
12/28/04	Secretary (prom)	\$1,359.69 bi-weekly	01/05/05
12/30/04	Aquatics Facility Supervisor (Year Round)	\$11.76 per hr	See Job Ann
01/10/05	Assistant Golf Course Superintendent	\$21.24 per hr	01/19/05
01/10/05	Parks Worker - Golf (seasonal)	\$14.56 per hr	See Job Ann
01/11/05	Water Meter Technician (prom)	\$1,314.58 bi-weekly	See Job Ann
01/13/05	Parks Worker II (seasonal)	\$12.59 per hr	See Job Ann
01/18/05	Refectory Attendant (seasonal)	\$10.03 per hr	See Job Ann
01/18/05	Refectory Supervisor (seasonal)	\$1,072.47 bi-weekly	See Job Ann
01/18/05	Cable Communications Officer	\$2,390.81 bi-weekly	See Job Ann
01/24/05	Accountant I	\$1,387.32 bi-weekly	01/26/05

Note: Call or visit the Office of Human Resources to receive the official job announcement for these positions. Location: 400 City Hall Annex. Phone: (651) 266-6500 or visit the web site: www.ci.stpaul.mn.us/jobopenings. For jobs announced after December 22, please call our 24-hour job line, (651) 266-6502.

www.ci.stpaul.mn.us

Places to go. Things to do.

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